

Agenda

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Licensing & Gambling Acts Casework Sub-Committee

This meeting will be held on:

Date: **Tuesday 31 May 2022**

Time: **6.00 pm**

Place: **Town Hall**

For further information please contact:

Committee & Member Services Team

☎ 01865 529834

✉ democraticservices@oxford.gov.uk

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- may register in advance to speak to the committee in accordance with the [committee's rules](#)
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Committee Membership

Councillors: Membership 3: Quorum 3 substitutes are permitted.

Councillor Rae Humberstone

Councillor Mark Lygo

Councillor Jo Sandelson

Councillor Lizzy Diggins

Reserve

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

Agenda

	Pages
1 Election of Chair for the hearings	
To confirm the Chair of this Sub-Committee for the duration of this hearing.	
2 Procedure for the hearing	5 - 10
The hearing procedures are attached.	
3 Busaba, 27-29 George Street, Oxford (22/00776/PREM)	11 - 72
The Sub-Committee is asked to determine the application for a new premises licence 22/00776/PREM for the premises Busaba, 27-29 George Street, Oxford, OX1 2AY, taking into account the details in the report and any representations made at the hearing.	

Information for those attending

Recording and reporting on meetings held in public

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

OXFORD CITY COUNCIL

LICENSING CASEWORK SUB-COMMITTEE PROCEDURES

Housekeeping Matters

- Mobiles must be switched off
- No smoking throughout the building
- Consumption of food is not permitted

The Meeting

1. The Licensing Casework Sub-Committee shall consist of three members of the Council (councilors). At the start of each Sub-Committee meeting a Chair shall be elected from among the three members. The Sub-Committee is responsible for reaching a decision upon the application being heard by the Sub-Committee, having received addresses and representations from all parties.

The Paperwork

2. Officers of the Licensing Authority (the City Council) will prepare the paperwork for the application that is to be heard by the Sub-Committee. The paperwork will include:-
 - A summary of the application, the representations received and of any other relevant material
 - The application and any other supporting material supplied by the applicant
 - Representations made by the responsible authorities
 - Representations made by interested parties

Introductions

3. The Chair will commence the hearing by introducing her or himself and the other two Sub-Committee members. The Chair will then ask all of the other parties present to introduce themselves and explain in what capacity they are attending.

Conduct of Proceedings

4. The role of the Chair is to control the proceedings. All questions must be put through the Chair.
5. The Chair will indicate that the members of the Sub-Committee have read and familiarised themselves with the papers and issues. The Chair will stress that the Sub-Committee does not therefore require points to be made or repeated at length.
6. The hearing shall take the form of a discussion. Formal cross-examination shall not be permitted unless the Chair considers that cross-examination in a particular circumstance would assist. In exercising this discretion to permit cross-examination, the Chair must have regard to the rules of natural justice and the right to a fair hearing.
7. Members of the Sub-Committee may ask questions to any party to elicit further information. The representative of the Licensing Authority may also ask questions of any party in order to clarify the evidence and any issues in the case.
8. The Sub-Committee will determine the application in accordance with the Council's Statement of Licensing Policy, the Licensing Act 2003 and Guidance and Regulations under the Act, taking into consideration the overriding need to promote the four Licensing Objectives.
9. In considering any representation or notice made by a party the Sub-Committee may take into account documentary or other information produced by a party in support of their application, representations or notice (as applicable) either before the hearing or, with the consent of all the other parties, at the hearing.
10. The Sub-Committee will generally not expect any of the parties to take more than 20 minutes to address it, to give further information or to call witnesses.
11. Where a person attending the hearing is acting in a manner that the Sub-Committee consider to be disruptive, the Sub-Committee may require that the person leave the hearing and may:
 - (a) refuse to permit that person to return; or
 - (b) permit him / her to return only on such conditions as the Authority may specify.

12. Before the end of the hearing any person who was required to leave the hearing under paragraph 11 may submit in writing any information which they would have been entitled to give orally had they not been required to leave.

Order of Proceedings

13. All parties have a right to attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

The Licensing Authority

14. The representative of the Licensing Authority shall present the report relating to the application to be heard by the Sub-Committee. The representative shall say who the applicant is, what the application is for and explain the paperwork before the Sub-Committee.

Applicant case

15. The applicant must fully outline their application and address the licensing objectives, and then may call witnesses if desired.
16. Where a responsible authority or interested party seeks to cross-examine the applicant or any of their witnesses, he / she must seek the permission of the Chair who will exercise the discretion as to whether to allow such questioning.

Responsible Authorities case

17. Each responsible authority must fully outline the nature of their representation and address the licensing objectives, and then may call witnesses if desired.
18. Where the applicant or an interested party seeks to cross-examine the responsible authority or any of their witnesses, he / she must seek the permission of the Chair who will exercise the discretion as to whether to allow such questioning.

Interested parties case

19. Each interested party must fully outline the nature of their representation and address the licensing objectives, and then may call witnesses if desired.

20. Where there are a number of interested parties and the nature of the representations are similar, such parties may decide to appoint a spokesperson to represent the group.
21. Where a person is representing an interested party, the representative will be required to state the full name and address of the interested party.
22. Where the applicant or responsible authority seeks to cross-examine the interested party or any of their witnesses, he / she must seek the permission of the Chair who will exercise the discretion as to whether to allow such questioning.

Closing submissions

23. All parties will then be given the opportunity briefly to summarise their key points. The order shall be:-
 - Applicant
 - Responsible authorities
 - Interested parties
24. Interested parties may choose to appoint a spokesperson to briefly summarise the key points.

Determinations

25. At the end of a hearing, the Chair will announce that the hearing is adjourned while the Sub-Committee retires to deliberate in private.
26. The Sub-Committee must make its determination at the conclusion of the hearing in the following cases:
 - application for a variation and conversion of an “existing licence” (“existing licence” defined at paragraph 1 of Schedule 8);
 - application for variation and conversion of an existing club premises certificate;
 - counter notice following police objection to temporary event notice;
 - review of a premises licence following closure order;
 - determination of application for conversion of existing licence;
 - determination of application for conversion of existing club premises certificate;
 - determination of application by holder of a justices’ licence for grant of a personal licence.

27. In other cases (not mentioned in paragraph 26), excluding where a hearing has been dispensed with, the Sub-Committee must make its determination within the period of five working days beginning with the day or the last day on which the hearing was held.
28. A written decision outlining the reasons for the decision will be sent to the parties forthwith on making its determinations.

Closed hearing

29. The hearing shall take place in public. However, the Sub-Committee may exclude the public from all or part of a hearing where it considers that the public interest in so doing outweighs the public interest in the hearing, or that part of the hearing, taking place in public.

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To: Licensing and Gambling Acts Sub-Committee
Date: 31st May 2022
Report of: Head of Regulatory Services and Community Safety
Title of Report: Busaba Eathai Limited – Application for a new premises licence for Busaba, 27-29 George Street, Oxford, OX1 2AY
Application Ref: 22/00776/PREM

Summary and recommendations	
Purpose of report:	To inform the determination of Busaba Eathai Limited's application for a new Premises Licence.
Corporate Priority:	Enable an Inclusive Economy
Recommendation(s): That the Licensing and Gambling Acts Sub-Committee resolves to:	
1. Determine Busaba Eathai Limited's application taking into account the details in this report and any representations made at this Sub-Committee meeting.	

Appendices	
Appendix 1	Application for a new premises licence
Appendix 2	Previous Premises Licence
Appendix 3	Representation from Thames Valley Police
Appendix 4	Location Map

Introduction and background

1. This report is made to the Licensing & Gambling Acts Casework Sub- Committee so it may determine in accordance with its powers and the Licensing Act 2003 whether to grant a premises licence to Busaba Eathai Limited.

Application Summary

2. An application to grant a Premises Licence has been submitted by Busaba Eathai Limited. A summary of the licensable activities applied for and the time proposed for these activities can be found detailed below:

Supply of Alcohol (On & Off Sales)

Sunday to Saturday 09:00 hours until 01:30 hours

Live Music, Recorded Music, Films (Indoors Only):

Sunday to Saturday 09:00 hours until 01:30 hours

Late Night Refreshment (Indoors & Outdoors):

Sunday to Saturday 23:00 hours until 01:30 hours

Non-Standard Timings for all Licensable Activities:

All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

- Both the application and the steps that the applicant intends to take to promote the licensing objectives (as set out in the operating schedule) can be found at **Appendix One**.
- There have been several premises licence for this site the current premises licence held by Busaba Eathai Limited can be found at **Appendix Two**.

Relevant Representations

- Valid representations have been received from the Responsible Authorities as detailed in the table below. Copies of these representations are attached at **Appendix Three**.

Responsible Authority	Response	Licensing Objective(s)
Thames Valley Police	Objection	Crime and disorder, Public Nuisance
Fire and Rescue Service	No Representation	
Environmental Health	No Representation	
Health and Safety	No Representation	
Planning	No Representation	
Trading Standards	No Representation	
Child Safeguarding	No Representation	
Licensing Authority	No Representation	

- There are no representations from Interested Parties.

Location

- A map is attached at **Appendix Four** showing the general location of the applicant's premises.

Statement of Licensing Policy

8. The Sub-Committee is referred to the Council's Statement of Licensing Policy. In particular, the following paragraphs have a bearing upon the application:

Relevant Policy Matters	Section	Policy
Cumulative Impact	3.1.1 to 3.2.5	GN 18
Public Nuisance	7.3.1 to 7.3.9	LA2 to LA3 and LA5
Crime and Disorder	8.3.1 8.4.1 to 8.4.4 8.5.1 to 8.5.3 8.6.1 to 8.6.3	OS7 OS8 OS9 OS10

9. A copy of the Statement of Licensing Policy may be obtained from the Council Offices or found online at:

https://www.oxford.gov.uk/downloads/file/1303/statement_of_licensing_policy

Home Office Statutory Guidance

10. Members are also referred to the statutory guidance issued by the Home Office. Of particular relevance to this application are the following matters:

Relevant Sections	Relevant Paragraph
Crime and Disorder	2.1 to 2.5
Public Safety	2.10 2.12 to 2.13
Public Nuisance	2.15 to 2.19
Cumulative Impact	14.20 to 14.48

11. A copy of the Home Office Statutory Guidance may be found online at:

<https://www.gov.uk/government/publications/explanatory-memorandum-revised-guidance-issued-under-s-182-of-licensing-act-2003>

Cumulative Impact

12. At the time of the application being served on the Licensing Authority on 15th March 2022, the Statement of the Licensing Policy, current at the time, did not include a formal Special Saturation Policy.
13. On 21st March 2022 the reviewed Statement of the Licensing Policy and the Cumulative Impact Assessment were approved at Full Council meeting. The Council have 'readopted' Special Saturation Policies in respect of the City Centre and East Oxford as detailed within the current Statement of Licensing Policy. Therefore, members should be minded that the Special Saturation Policy should be taken into consideration whilst determining this application.

14. The Special Saturation Policies were introduced following evidence brought by Thames Valley Police showing the cumulative impact of premises licensed for the sale of alcohol on the licensing objectives of preventing crime and disorder and preventing public nuisance within the defined areas.
15. The effect of adopting Special Saturation Policies is to create a rebuttable presumption that applications for new Premises Licences or Club Premises Certificates or material variations to these will normally be refused, if relevant representations to that effect are received, unless it can be demonstrated that the operation of the premises involved will not add significantly to the cumulative impact already being experienced on the licensing objectives of preventing crime and disorder and preventing public nuisance.

Other Relevant Considerations

16. The Sub-Committee is reminded of its responsibilities under the Crime and Disorder Act 1998 (to co-operate in the reduction of crime and disorder in Oxford) and the Human Rights Act (which guarantees the right to a fair hearing for all parties in the determination of their civil rights, and also provides for the protection of property, which may include licences in existence, and the protection of private and family life) when considering the fair balance between the interests of the applicant and the rights of local residents. Any decision taken by the Sub-Committee must be necessary and proportionate to the objectives being pursued.
17. Members are reminded that whenever they make a decision under the Licensing Act 2003, they have a duty to act with a view to promoting the licensing objectives. These are: The Prevention of Crime and Disorder, Public Safety, The Prevention of Public Nuisance, Protection of Children from Harm.
18. When considering any representations, only those issues relating to the four licensing objectives should be considered and appropriate weight given to the importance and relevance of each representation.
19. In making its decision, Members must also have regard to the Home Office statutory guidance issued under section 182 of the Licensing Act 2003 and the Council's own Statement of Licensing Policy.
20. The Sub-Committee must take such of the following steps as it considers appropriate for the promotion of the licensing objectives:
 - a) **Grant the licence in accordance with the application.**
 - b) **Modify the conditions of the operating schedule by altering or omitting or adding to them.**
 - c) **Exclude or restrict from the scope of the licence any of the licensable activities to which the application relates.**
 - d) **Reject the whole of the application.**

The Sub-Committee may also grant the licence subject to different conditions for different parts of the premises or the different licensable activities.

21. Members are asked to note that they may not modify the conditions or reject whole or part of the application merely because they consider it desirable to do so. It must be appropriate to do so in order to promote the licensing objectives. Any such step must relate to a relevant representation made.
22. If Members grant the application, the details of the operating schedule will be incorporated into the licence as conditions. The licence will also be subject to certain mandatory conditions.
23. Members should note that the applicant or persons making representations have the right of appeal against the decision made by the Sub-Committee.

Report author	Allan P. Hibberd
Job title	Licensing Officer
Service area or department	Regulatory Services and Community Safety
Telephone	01865 252565
e-mail	licensing@oxford.gov.uk



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Busaba Eathai Limited

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Basement, 27 - 29 George Street			
Post town	Oxford	Postcode	OX1 2AU

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£154,000.00

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
- i as a limited company/limited liability partnership please complete section (B)
- ii as a partnership (other than limited liability) please complete section (B)
- iii as an unincorporated association or please complete section (B)
- iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

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SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		<input type="checkbox"/>	Please tick yes
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Busaba Eathai Limited
Address 2nd Floor 42-48 Great Portland Street, London, W1W 7NB
Registered number (where applicable) 04956194

Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 020 3319 3700
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1) Restaurant and Bar

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)

- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon		01:30			
Tue					
Wed					
			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur					
			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on</u> _____		
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	09:00	01:30			
Tue	09:00	01:30			
Wed	09:00	01:30			
			State any seasonal variations for the exhibition of films (please read guidance note 5)		
Thur	09:00	01:30	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri	09:00	01:30			
Sat	09:00	01:30			
Sun	09:00	01:30			
			All licensable activities shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.		

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue			
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	09:00	01:30						
	-----	-----						
Tue	09:00	01:30						
	-----	-----						
Wed	09:00	01:30				State any seasonal variations for the performance of live music (please read guidance note 5)		
	-----	-----						
Thur	09:00	01:30						
	-----	-----						
Fri	09:00	01:30	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) All licensable activities shall be extended from the end of permitted hours on New Year’s Eve to the start of permitted hours on New Year’s Day.					
	-----	-----						
Sat	09:00	01:30						
	-----	-----						
Sun	09:00	01:30						
	-----	-----						

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon	09:00	01:30						
	-----	-----						
Tue	09:00	01:30						
	-----	-----						
Wed	09:00	01:30				State any seasonal variations for the playing of recorded music (please read guidance note 5)		
	-----	-----						
Thur	09:00	01:30						
	-----	-----						
Fri	09:00	01:30	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)					
	-----	-----						
Sat	09:00	01:30						
	-----	-----						
Sun	09:00	01:30	All licensable activities shall be extended from the end of permitted hours on New Year’s Eve to the start of permitted hours on New Year’s Day.					
	-----	-----						

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat								
Sun								

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<p><u>Please give further details here</u> (please read guidance note 4)</p>		
Wed					
Thur			<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri					
Sat			<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	23:00	01:30			
Tue	23:00	01:30			
Wed	23:00	01:30	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23:00	01:30			
Fri	23:00	01:30	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6) All licensable activities shall be extended from the end of permitted hours on New Year’s Eve to the start of permitted hours on New Year’s Day.		
Sat	23:00	01:30			
Sun	23:00	01:30			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)		
Mon	09:00	01:30			
Tue	09:00	01:30			
Wed	09:00	01:30			
Thur	09:00	01:30			
Fri	09:00	01:30			
Sat	09:00	01:30			
Sun	09:00	01:30			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
			All licensable activities shall be extended from the end of permitted hours on New Year’s Eve to the start of permitted hours on New Year’s Day.		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Winston Matthews	
Date of birth ██████████	
Address ██████████ ██████████ ██████████	
Postcode	██████████
Personal licence number (if known) ██████████	
Issuing licensing authority (if known) ████████████████████	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	07:00	02:00	<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p> <p>Opening hours shall be extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</p>
Tue	07:00	02:00	
Wed	07:00	02:00	
Thur	07:00	02:00	
Fri	07:00	02:00	
Sat	07:00	02:00	
Sun	07:00	02:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see conditions attached.

b) The prevention of crime and disorder

Please see conditions attached.

c) Public safety

Please see conditions attached.

d) The prevention of public nuisance

Please see conditions attached.

e) The protection of children from harm

Please see conditions attached.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.

- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	Keystone Law Limited
Date	15/03/2022

Capacity	Solicitors on Behalf of Applicant
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For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
[REDACTED]			
Post town	[REDACTED]	Postcode	[REDACTED]
Telephone number (if any)	[REDACTED]		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
[REDACTED]			

**The Licensing Act 2003
(Premises licences and club premises certificates) Regulations 2005
Regulation 33, 34 and Schedule 12
Part A**

**Premises Licence
*Oxford City Council***

Premises Licence Number:

22/00431/TRPREM

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code:

Busaba
27 - 29 George Street
Oxford
Oxfordshire
OX1 2AU

Telephone number: -

Where the licence is time limited the dates:

Not Applicable

Licensable activities authorised by the licence:

Supply of Alcohol
Performances of Dance
Live Music
Late Night Refreshment
Recorded Music

Times the licence authorises the carrying out of licensable activities:

Supply of Alcohol, Recorded Music, Live Music, Performances of Dance:

Sunday to Saturday: 10:00 hours to 00:00 hours

To permit sale of alcohol and such regulated entertainment as authorised hereunder on New Year Eve commencing at 10:00 hours until 00:00 on 2nd January

Late Night Refreshment:

Sunday to Saturday 23:00 hours to 00:00 hours

The opening hours of the premises:

Sunday to Saturday: 08:00 hours to 00:30 hours

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

On and Off Supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

Busaba Eathai Limited
42-48 Great Portland Street
London
W1W 7NB

Registered number of holder, for example company number, charity number (where applicable):

04956194

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol:

Winston Bloomfield

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol:

Personal licence number: 100/4866/2
Licensing Authority: Lambeth Council

Annex 1 – Mandatory conditions

1. No supply of alcohol may be made under the Premises Licence;
 - (a) at a time when there is no Designated Premises Supervisor in respect of the Premises Licence; or
 - (b) at a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended.
2. Every supply of alcohol under the Premises Licence must be made or authorised by a person who holds a Personal Licence.
3.
 - 1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - 2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises:
 - a) games or other activities which require or encourage, or are designed to require or encourage, individuals to:
 - i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5.
 - 1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
 - 2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
 - 3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either:
 - a) a holographic mark; or
 - b) an ultraviolet feature.

6. The responsible person must ensure that—
 - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:
 - i) beer or cider: ½ pint;
 - ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - iii) still wine in a glass: 125 ml;
 - b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7.
 1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
 2. For the purposes of the condition set out in paragraph 1:
 - (a) duty is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) permitted price is the price found by applying the formula: $P=D+(D \times V)$ where:
 - (i) P is the permitted price,
 - (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) relevant person means, in relation to premises in respect of which there is in force a premises licence:
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) relevant person means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) valued added tax means value added tax charged in accordance with the Value Added Tax Act 1994.
 3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
 4.
 - (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (the first day) would be different from the permitted price on the next day (the second day) as a result of a change to the rate of duty or value added tax.
 - (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – Conditions consistent with the Operating Schedule

8. The Premises Licence Holder shall ensure that all staff employed at the premises whose duties include the sale or supply of alcohol shall undertake and complete a relevant programme of training prior to them being authorised to sell or supply alcohol. Such training shall consist of providing staff with an understanding of:

- The need to ensure the responsible sale and supply of alcohol
- The need to refuse the sale and supply of alcohol to persons who are intoxicated or underage
- The need to seek credible age verification from persons seeking to be sold or supplied alcohol who may appear under the age of 18 years old

The content of the training programme shall be agreed with the Force Licensing Officer of Thames Valley Police and the Licensing Authority prior to implementation.

Records of the training programme shall be maintained and made available to Authorised Officers upon request.

The Premises Licence holder shall provide a "refresher" training session to all relevant staff members as and when deemed necessary on a case by case evaluation, but as a minimum requirement the refresher training session shall be provided to all staff on at least one occasion every six months

9. A Premises Daily Register shall be held at the premises. This Register shall be maintained for a rolling minimum period of 12 months, and shall record:

- The name of the person responsible for the premises on each given day.
- The name of the person authorising the sale of alcohol each day.
- All calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti-social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call.
- Any refusals on grounds of age and/or intoxication (to include date, time, member of staff involved, reason for refusal as well as a brief physical description of the person refused) Any items seized by security staff employed at the premises as described at condition 14.
- The name, SIA number, start and finish time of anyone employed in a security role for that day
- Any use of force by SIA registered staff in the effective management of the premises or In ejecting persons from the premises (to include date, time, member of staff involved, reason for force as well as a brief physical description of the person refused)
- Weekly checks of the CCTV, to ensure it is fully operational and any faults are dealt with including the time of the check and the person that carried it out.
- Any calls to or visits by Thames Valley Police in relation to any crime and disorder or like related matter.

The Designated Premises Supervisor shall check the Premises Daily Register on a weekly basis ensuring that it is completed and up-to-date, sign the Premises Daily Register each time that it is checked, and make the Premises Daily Register available for inspection by any Authorised Officer throughout the trading hours of the premises.

10. The premises shall implement written policies and procedural statements and or management action plans. Such documents shall include, but not be limited to, the following:

- CCTV
- Conditions of Entry
- Crowd Dispersal
- Child Sexual Exploitation & Vulnerable Persons
- Noise
- Queue Management
- Responsible Service of Alcohol
- Security Measures
- Underage Sales & False Identification
- Zero Tolerance Drugs

The above policies and procedural statements shall be "live documents, subject to amendment following consultation with the Licensing Authority, Environmental Health Department, and Thames Valley Police.

11. The CCTV policy shall incorporate the following basic requirements:

- Be switched on and fully operational when the licensable activities are being carried out.
- Record for a minimum rolling period of 31 days
- Have a camera covering any entrance which will provide a facial shot of identification quality.
- Have a means of copying any footage to another medium as evidence if requested by the Police
- Have a member of staff working at all times whilst the licence is in operation that is able to operate the system and in particular be able to provide copies of any footage requested by Thames Valley Police.

12. The policies/procedures referred to at Condition 10 shall be reviewed and amended at any time that the Premises Licence holder deems appropriate, but shall in any case be reviewed following any concerns being raised to the Premises Licence holder by any Authorised Officer. Such reviews when undertaken shall seek the advice of those Responsible Authorities listed at condition 10.

13. The Premises Licence holder shall ensure that all staff employed at the premises are aware and understanding of the policies/procedures referred to at Condition 10 and the content of such policies and procedures and that they carry out their duties in accordance with them. Any necessary and justifiable deviation from those agreed shall be fully documented within the Premises Daily Register

14. No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage, other than to any external area owned or legally occupied by the Premises Licence Holder.

15. In order to promote the prevention of crime and disorder objective, the maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed:

120 seated and 25 standing in the basement
75 seated and 40 standing on the ground floor

16. Subject to the acceptance of the premises by the Radio link committee The Premises Licence Holder shall operate the "Radio-Link" system of communication during the hours the premises is open to the public, and shall ensure that it is maintained and monitored.

17. All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 25 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.

18. No customers shall be admitted to the premises 30 minutes before the cessation of the last licensable activity
19. The premises shall be cleared of customers and closed 30 minutes after the conclusion of the last licensed activity.
20. The security policy in condition 10 shall include a written risk assessment calculating the number of SIA security required for regular trade and for special events either conducted under the premises licence or through TEN. This risk assessment will be reviewed by the designated premises supervisor every 6 months to ensure its relevance, and shall be to the satisfaction of Thames Valley Police. Where Thames Valley Police have evidenced concerns the premises will make and implement amendments to address these concerns. A minimum of 1 SIA door supervisors however will be on duty at the premises Friday and Saturday from 21.00 hours until the venue and immediate vicinity are cleared of patrons.
21. The Premises Licence Holder shall ensure that all staff employed in a security role at the premises shall wear high visibility jackets/vests which clearly identify them as members of the security staff at all times both inside and outside of the venue whilst working in the capacity of SIA security. The high visibility clothing is to be agreed with Thames Valley Police
22. The Premises Licence Holder shall participate in the designated local Pubwatch / City Centre Late Night Business Partnership scheme and ensure that a representative of the licensed premises attend all of the arranged meetings or such a person has made all reasonable endeavours to attend the arranged meetings.
23. The Premises Licence Holder (or such person as he/she nominates) shall provide 14 days prior written notification to the Force Licensing Officer of Thames Valley Police and to the Licensing Authority of:
 - Any extension of hours permitted under the Premises Licence
 - Any one-off event that includes entertainment or a promotion that is not consistent with regular trade

Such written notifications shall provide the following details:

- The name of the person in charge/authorising the sale of alcohol for the duration of the event.
- The name of any promoters
- The name of the any act, DJ's or other such performers involved
- The nature of the event.
- The date, the commencement and conclusion time of the event.
- Security provisions (including numbers and working hours of SIA staff)
- Expected numbers attending

Annex 3 – Conditions attached after a hearing by the licensing authority

Not Applicable

Annex 4 – Plans

See Attached



Oxford Local Area Policing Commander
C/O The Licensing Department- HQ South
Email: licensing@thamesvalley.police.uk
www.thamesvalley.police.uk

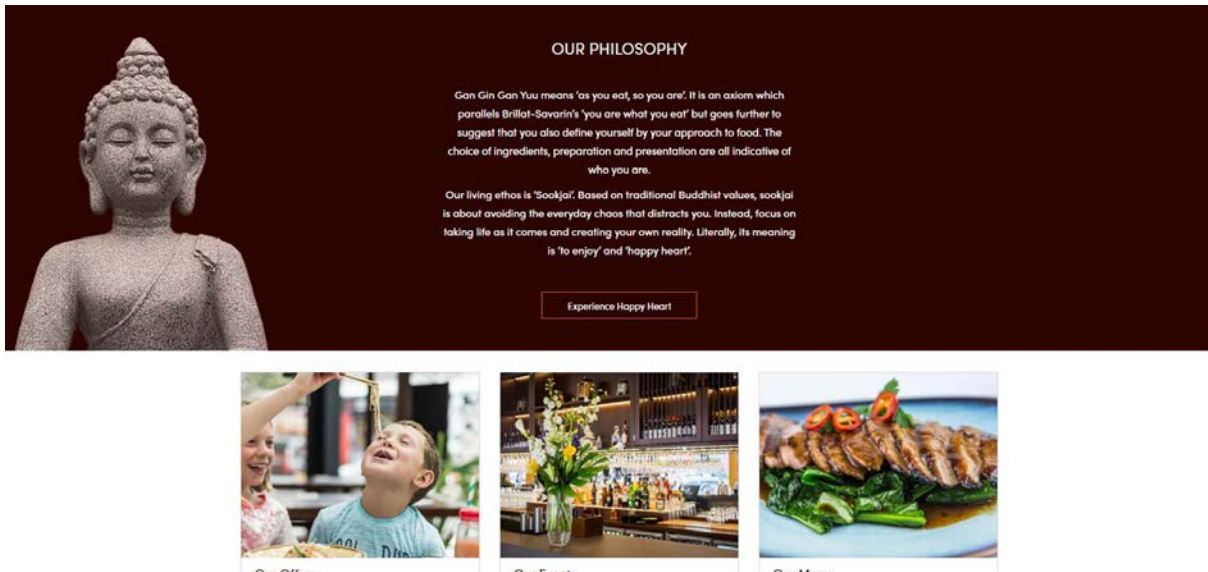
12/04/2022

To: The Licensing Authority- Oxford City Council
Subject: New Application –Busaba 27-29 George Street
Reference: Police Objection

Thames Valley Police (TVP) have received a new application for a site with an existing premises licence. This site is in the city centre and as such within the special saturation policy (SSP).

The current premises licence, formally ‘The Pint Shop’ which was a bar/pub geared towards alcohol consumption was recently transferred over to the current applicant.

The applicant appears to be more food lead and their website states they are:



This is or seems to be a move away from yet more late night exclusive volume alcohol consumption and a move towards a more diverse licenced offer of food and drink (with alcohol being very much an ancillary offer), thereby adding to the vibrant offer the city has. This of course is very much welcomed by TVP as it will help the SPP area evolve away from the category of 'issue' premises prevalent in the area that the SSP is concerned with.

However this new application does seek much later hours than the existing licence the building is currently permitted. This operation will therefore go much later into the critical window past midnight onwards when issues associated with the licensed trade as a whole increasingly impact on crime, disorder, antisocial behaviour (ASB) and nuisance.

The operating schedule of the new application for the most part mirrors that of the current grant. It does however not include certain key safe guarding conditions and as such a degree of caution is required.

The local area commander has expressed some concerns and as such we have endeavoured to negotiate with the applicant to agree amended hours (a reduction of one hour) and slight amendments to the operating schedule (a further three conditions).

However at the time of writing this (the deadline for the statutory consultation period) we have not been able to agree matters to a mutual satisfaction.

Therefore, the area commander has asked that we lodge our concerns and ask that the licensing committee decide on the matter on behalf of both parties.

Hours

The City centre is afforded protected status with a special saturation policy (SSP).

As the Committee will be aware the saturation policy concerns itself not with the direct management of any one licensed premises, but recognises the cumulative, significant detrimental effect on the licensing objectives within a geographical area from all of the varied licensed premises as a whole (not just that of alcohol).

The City centre night time economy (NTE) from a policing point of view is in a delicate balance and it should also be noted that alcohol and NTE related issues are now no longer just the preserve of the weekends as it used to be. With a large student presence and it now being generally more socially acceptable to go out late night drinking during the weekdays for the general public as well, the evening and night time economy is now a seven day a week occurrence, with much promotional activity to drive that throughout the week.

The site the applicant have chosen is located within the very heart of Oxford city centre and George Street is one of the main arterial routes to and from the various licensed premises, as well as the transport hubs in and out of the centre. As such, this area sees a significant footfall of the public out in the NTE already.

[The city council's most recent data and SSP policy may be found in annex three of this bundle.]

This is or should be for a food lead premises. Home Office guidance and the Local Authority's statement of Licensing Policy both recognise that a restaurant being primarily food lead and tending towards earlier terminal hours is less likely to add to the cumulative effect of all licensed activity in an area than other business formats.

This means therefore it is less likely to trigger the SSP. It should be noted however food itself is no exception to the SSP. Indeed late night refreshment venues which sell food to a late terminal hours without any alcohol are just as much a risk category and therefore come under the SSP.

The application seeks a terminal hour of 2am, this site will therefore be open to NTE trade at its peak.

It is our concern that from midnight onwards the likelihood of people wanting a substantial table meal drastically decreases. The premises will, we are concerned therefore move more towards wet sales after that time and the sort of late night bar that will engage the SSP.

It will also likely attract those already heavily intoxicated out in the NTE who are wishing to find more drink, at a time of the night (midnight onwards) when door staff at other venues work in a closely coordinated fashion with the town centre radio link to eject and prevent problem members of the public from attending their respective venues, this site will potentially be a soft target

As has been mentioned they have for the most part sought to mirror existing conditions on the grant that is in place. They have not however sought to include the last entry condition, meaning this premises will be open to walk in trade right up until 2am.

Taking into account that the site already has a midnight licence in place and taking a pragmatic approach in understating that people may still be consuming table meals or the such later on in to the night, the Oxford area Inspector has asked if the applicant would be willing to consider 1am as a compromise.

(a comparison of hours between the current licence and the application maybe found at annex one of the bundle)

The Operating Schedule/ Steps to promote the licensing objectives

As mentioned, the new application seeks to mirror many of the conditions on the existing grant. This is of course welcomed by TVP as they address a multitude of risks posed to the licensing objectives and the SSP even on the part of a restaurant.

(The full list of what is included in the application and our comments may be found at annex two).

There are four conditions from the existing licence that were not included in the application.

These were:

What is on the current licence that has been left off	TVP Comments
<p>No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage, other than to any external area owned or legally occupied by the Premises Licence Holder.</p>	<p>We do not understand the rational for this not to be included.</p> <p>It does not prevent take-away as part of a meal, George has a narrow pavement, and whilst the smoking ban means customers have to occupy space outside, taking alcohol outside, and esp in glassware is not compatible with the licensing objectives.</p>
<p>In order to promote the prevention of crime and disorder objective, the maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed:</p> <p>120 seated and 25 standing in the basement</p> <p>75 seated and 40 standing on the ground floor</p>	<p>Capacities are predominately covered by the Fire Regulations now, although the S182 Home Office guidance on the Licensing Act 2003 recognises in matters of crime and disorder the police may seek a capacity limit.</p> <p>This however is arguably not appropriate at this juncture and we therefore understand why the applicant has sought to drop it, esp with the change in lay out.</p>
<p>No customers shall be admitted to the premises 30 minutes before the cessation of the last licensable activity</p>	<p>This not being included in the new application, esp with the 2am finish is very much a significant concern for the police given anyone looking to come in from 01:00 onwards is not looking for food and therefore looking for alcohol and/or likely intoxicated anyway</p>
<p>The Premises Licence Holder (or such person as he/she nominates) shall provide 14 days prior written notification to the Force Licensing Officer of Thames Valley Police and to the Licensing Authority of:</p> <ul style="list-style-type: none"> ☐ Any extension of hours permitted under the Premises Licence ☐ Any one-off event that includes entertainment or a promotion that is not consistent with regular trade 	<p>This was introduced when the site was a bar and as such does not make sense to carry it across, UNLESS the premises is permitted to trade until 2am at which the venue may be subject to private bookings for party's and an operation knowledge of what is occurring within the area and a potential demand hotspot is critical intelligence to the police.</p>

<p>Such written notifications shall provide the following details:</p> <ul style="list-style-type: none"> ☐ The name of the person in charge/authorising the sale of alcohol for the duration of the event. ☐ The name of any promoters ☐ The name of the any act, DJ's or other such performers involved ☐ The nature of the event. ☐ The date, the commencement and conclusion time of the event. ☐ Security provisions (including numbers and working hours of SIA staff) ☐ Expected numbers attending 	
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It should also be born in mind that any licence once granted is there indefinitely until surrendered by the owner at the time, or revoked (the latter being an exceptionally difficult and protracted process for the police to achieve).

As we have seen a number of times over the years, all too often a licence is granted for one innocuous purpose, only then for the operator to close down or move site and for the licence to be used for purposes it was not intended for.

Licences, especially later hours in the SSP are at a premium and such they must have the purpose for which they are legitimately applied for tightly enshrined in the grant to prevent future abuse.

We therefore proposed a condition to ensure that the venues is indeed food led and does not morph later on in the night into a late night bar, or a few years down the line merely become yet another late night bar or club under another operator.

TVP are not adverse to the application in theory. Anything that seeks to introduce other business models other than further and further late night alcohol consumption will only be a benefit to Oxford City Centre and the SSP.

However certain aspects of this application are concerning and need to be amended before the concerns of the police have been dealt with to the point where we are comfortable with the matter.

These are:

1. A reduction of 1 hour to the terminal hours of the licensed activities and the hours open to the public. This will take the business operation out of the window of real concern for the SSP
2. That the following further conditions to those put forward by the applicant are included in the new grant.

Requested additional conditions	Comments
<p>No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage, other than to any external area owned or legally occupied by the Premises Licence Holder.</p>	<p>As previously discussed above</p>
<p>No customers shall be admitted to the premises 30 minutes before the cessation of the last licensable activity</p>	<p>As previously discussed above</p>
<p>The sale of alcohol will be an ancillary function to the licences' functions that of a Thai restaurant serving substantial table meals</p>	<p>This will tie the venue to being what it purports to be and will mean anyone that takes over later on down the years in the SSP will need to vary it to remove the condition if they wish to operate as anything else.</p>

We have been unable to agree these with the applicant within the statutory consultation period and such is our concern that we believe the licensing committee should decide the matter on behalf of both parties, and as such lodge our objection.

Annex One- Comparison of hours between the application and existing grant

	Sale of alcohol			
	New Application		Current Grant	
Mon	09:00	01:30	10:00	00:00
Tues	09:00	01:30	10:00	00:00
Wed	09:00	01:30	10:00	00:00
Thurs	09:00	01:30	10:00	00:00
Fri	09:00	01:30	10:00	00:00
Sat	09:00	01:30	10:00	00:00
Sun	09:00	01:30	10:00	00:00
<p>This is for both on and off sales.</p> <p>They have also asked for all licensable activities to be extended from the end of NYE to start of permitted hours on new years day. <i>(AB- This is a very common extension and most of your premises have this exact condition)</i></p>			<p>On and off sales</p> <p>All licensable actives from 10:00 on NYE until 00:00 on the 2nd of JAN</p>	

	Film		
	New Application		Current Grant
Mon	09:00	01:30	NA
Tues	09:00	01:30	
Wed	09:00	01:30	
Thurs	09:00	01:30	
Fri	09:00	01:30	
Sat	09:00	01:30	
Sun	09:00	01:30	
<p>They have also asked for all licensable activities to be extended from the end of NYE to start of permitted hours on new</p>			

<p>years day. <i>(AB- This is a very common extension and most of your premises have this exact condition)</i></p>	<p>NA</p>
--	-----------

Live Music					
		New Application		Current Grant	
Mon	09:00	01:30	10:00	00:00	
Tues	09:00	01:30	10:00	00:00	
Wed	09:00	01:30	10:00	00:00	
Thurs	09:00	01:30	10:00	00:00	
Fri	09:00	01:30	10:00	00:00	
Sat	09:00	01:30	10:00	00:00	
Sun	09:00	01:30	10:00	00:00	
<p>They have also asked for all licensable activities to be extended from the end of NYE to start of permitted hours on new years day. <i>(AB- This is a very common extension and most of your premises have this exact condition)</i></p>			<p>All licensable actives from 10:00 on NYE until 00:00 on the 2nd of JAN</p>		

Recorded Music					
		New Application		Current Grant	
Mon	09:00	01:30	10:00	00:00	
Tues	09:00	01:30	10:00	00:00	
Wed	09:00	01:30	10:00	00:00	
Thurs	09:00	01:30	10:00	00:00	
Fri	09:00	01:30	10:00	00:00	
Sat	09:00	01:30	10:00	00:00	
Sun	09:00	01:30	10:00	00:00	
<p>They have also asked for all licensable activities to be extended from the end of NYE to</p>			<p>All licensable actives from 10:00 on NYE</p>		

<p>start of permitted hours on new years day. <i>(AB- This is a very common extension and most of your premises have this exact condition)</i></p>	<p>until 00:00 on the 2nd of JAN</p>
--	---

Late Night Refreshment				
	New Application		Current Grant	
Mon	23:00	01:30	10:00	00:00
Tues	23:00	01:30	10:00	00:00
Wed	23:00	01:30	10:00	00:00
Thurs	23:00	01:30	10:00	00:00
Fri	23:00	01:30	10:00	00:00
Sat	23:00	01:30	10:00	00:00
Sun	23:00	01:30	10:00	00:00
<p>They have also asked for all licensable activities to be extended from the end of NYE to start of permitted hours on new years day. <i>(AB- This is a very common extension and most of your premises have this exact condition)</i></p>			<p>All licensable actives from 10:00 on NYE until 00:00 on the 2nd of JAN</p>	

Open to the public				
	New Application		Current Grant	
Mon	07:00	02:00	08:00	00:30
Tues	07:00	02:00	08:00	00:30
Wed	07:00	02:00	08:00	00:30
Thurs	07:00	02:00	08:00	00:30
Fri	07:00	02:00	08:00	00:30
Sat	07:00	02:00	08:00	00:30
Sun	07:00	02:00	08:00	00:30

They have also asked for all licensable activities to be extended from the end of NYE to start of permitted hours on new years day. *(AB- This is a very common extension and most of your premises have this exact condition)*

All licensable actives from 10:00 on NYE until 00:00 on the 2nd of JAN

Annex Two- Application Conditions and TVP comments

Conditions	
Put Forward on the application	Current Grant
<p>The Premises Licence Holder shall ensure that all staff employed at the premises whose duties include the sale or supply of alcohol shall undertake and complete a relevant programme of training prior to them being authorised to sell or supply alcohol. Such training shall consist of providing staff with an understanding of:</p> <p>a. The need to ensure the responsible sale and supply of alcohol</p> <p>b. The need to refuse the sale and supply of alcohol to persons who are intoxicated or underage</p> <p>c. The need to seek credible age verification from persons seeking to be sold or supplied alcohol who may appear under the age of 18 years old</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>
<p>Records of the training programme shall be maintained and made available to Authorised Officers upon request.</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>
<p>The Premises Licence holder shall provide a "refresher" training session to all relevant staff members as and when deemed necessary on a case by case evaluation, but as a minimum requirement the refresher training session shall be provided to all staff on at least one occasion every six months</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>
<p>A Premises Register (which can also be in digital format) shall be held at the premises. This Register shall be maintained for a rolling minimum period of 12 months, and shall record:</p> <p>a. All calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti-social behaviour by persons attending or leaving the premises. This</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>

shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call.

b. Any refusals on grounds of age and/or intoxication (to include date, time, member of staff involved, reason for refusal as well as a brief physical description of the person refused) Any items seized by security staff employed at the premises as described at condition 14.

c. The name, SIA number, start and finish time of anyone employed in a security role for that day

d. Any use of force by SIA registered staff in the effective management of the premises or in ejecting persons from the premises (to include date, time, member of staff involved, reason for force as well as a brief physical description of the person refused)

e. Weekly checks of the CCTV, to ensure it is fully operational and any faults are dealt with including the time of the check and the person that carried it out.

f. Any calls to or visits by Thames Valley Police in relation to any crime and disorder or like related matter.

g. The Designated Premises Supervisor shall check the Premises Register on a weekly basis and make the Premises Register available for inspection by any Authorised Officer throughout the trading hours of the premises

The premises shall implement written policies and procedural statements and or management action plans. Such documents shall include, but not be limited to, the following:

- a. CCTV
- b. Conditions of Entry
- c. Crowd Dispersal
- d. Child Sexual Exploitation & Vulnerable Persons
- e. Noise
- f. Queue Management
- g. Responsible Service of Alcohol

This condition is already on the licence word for word and is a TVP/OCC condition

<p>h. Security Measures i. Underage Sales & False identification j. Zero Tolerance Drugs</p> <p>The above policies and procedural statements shall be "live documents, subject to amendment following consultation with the Licensing Authority, Environmental Health Department, and Thames Valley Police</p>	
<p>The CCTV policy shall incorporate the following basic requirements:</p> <p>a. Be switched on and fully operational when the licensable activities are being carried out.</p> <p>b. Record for a minimum rolling period of 31 days</p> <p>c. Have a camera covering any entrance which will provide a facial shot of identification quality.</p> <p>d. Have a means of copying any footage to another medium as evidence if requested by the Police</p> <p>e. Have a member of staff working at all times whilst the licence is in operation that is able to operate the system and in particular be able to provide copies of any footage requested by Thames Valley Police.</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>
<p>The policies/procedures referred to at Condition 5 shall be reviewed and amended at any time that the Premises Licence holder deems appropriate, but shall in any case be reviewed following any concerns being raised to the Premises Licence holder by any Authorised Officer. Such reviews when undertaken shall seek the advice of those Responsible Authorities listed at condition 5</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>
<p>The Premises Licence holder shall ensure that all key members of staff employed at the premises are aware and understand the policies/procedures referred to at Condition 5 and the content of such policies and procedures and that they carry out their duties in accordance with them. Any necessary and justifiable deviation</p>	<p>This condition is already on the licence word for word and is a TVP/OCC condition</p>

from those agreed shall be fully documented within the Premises Daily Register	
Subject to the acceptance of the premises by the Radio link committee The Premises Licence Holder shall operate the "Radio-Link" system of communication during the hours the premises is open to the public and shall ensure that it is maintained and monitored.	This condition is already on the licence word for word and is a TVP/OCC condition
All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 25 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo	This condition is already on the licence word for word and is a TVP/OCC condition
The premises shall be cleared of customers and closed 30 minutes after the conclusion of the last licensed activity.	This condition is already on the licence word for word and is a TVP/OCC condition
The security policy in condition 3 shall include a written risk assessment calculating the number of SIA security required for regular trade and for special events either conducted under the premises licence. This risk assessment will be reviewed by the designated premises supervisor every 6 months. Where Thames Valley Police have evidenced concerns the premises will make and implement amendments to address these concerns	This condition is already on the licence word for word and is a TVP/OCC condition
The Premises Licence Holder shall ensure that all staff employed in a security role at the premises shall wear high visibility jackets/vests or easily identifiable uniforms which clearly identify them at all times both inside and outside of the venue whilst working in the capacity of SIA security.	This condition is already on the licence word for word and is a TVP/OCC condition
The Premises Licence Holder shall participate in the designated local Pubwatch / City Centre Late	This condition is already on the licence word for word and is a TVP/OCC condition

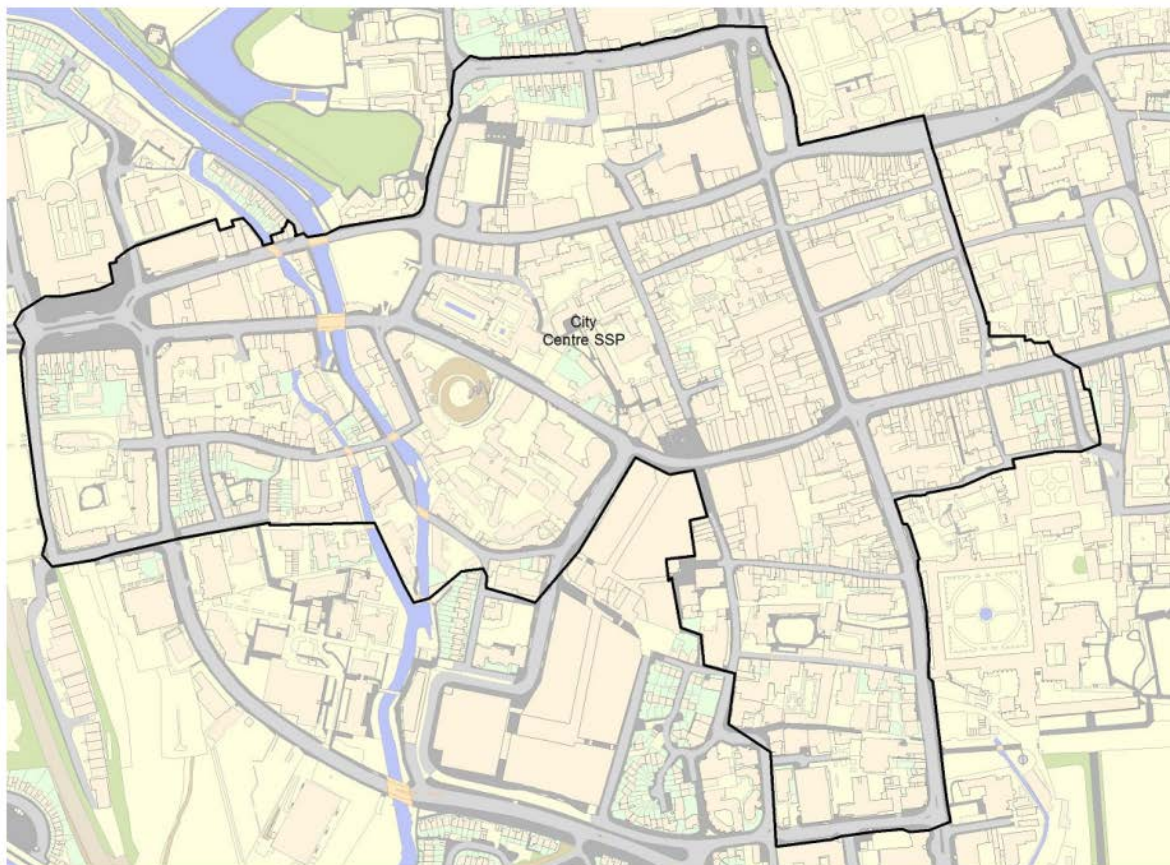
Night Business Partnership scheme and ensure that a representative of the licensed premises attend all of the arranged meetings or such a person has made all reasonable endeavours to attend the arranged meetings	
---	--

Additional condition put forward in the applications NOT continued in the excising licence

Additional Conditions put forward	Comments
During the hours of operation, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.	Welcomed but not a police concern and generic therefore difficult to enforce
Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises	Welcomed by the police but certainly 'non-intoxicating beverages, including drinking water' is already a legal requirement under mandatory conditions.
Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and to leave the area quietly.	Welcomed by the police
Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.	Welcomed by the police
The premises licence holder shall ensure that any patrons smoking outside the premises do so on an orderly manner and are supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.	Welcomed by the police but unclear as to <u>how</u> and therefore unenforceable under the act should the police or the council's own licensing officers carry out a spot check and decide to prosecute for a breach
A direct telephone number for the manager at the premises shall be publically available at all times the premises is open. This telephone number is to	Welcomed by the police

be made available to residents and businesses in the vicinity	
No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance	Welcomed by the police but an EHO matter
The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order	Welcomed by the police but a fire and rescue matter and arguably expected under other legislation
The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided	Welcomed by the police but a fire and rescue matter and arguably expected under other legislation
All emergency exit doors shall be available at all material times without the use of a key, code, card or similar means	Welcomed by the police but a fire and rescue matter and arguably expected under other legislation
All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.	Welcomed by the police but a fire and rescue matter and arguably expected under other legislation
The edges of the treads of steps and stairways shall be maintained so as to be conspicuous	Welcomed by the police but a fire and rescue matter and arguably expected under other legislation
Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment	Welcomed by the police but a fire and rescue matter and arguably expected under other legislation

Appendix 10– Central Oxford Special Saturation Policy Area



Appendix 12 – Special Saturation Policy Evidence

Contents

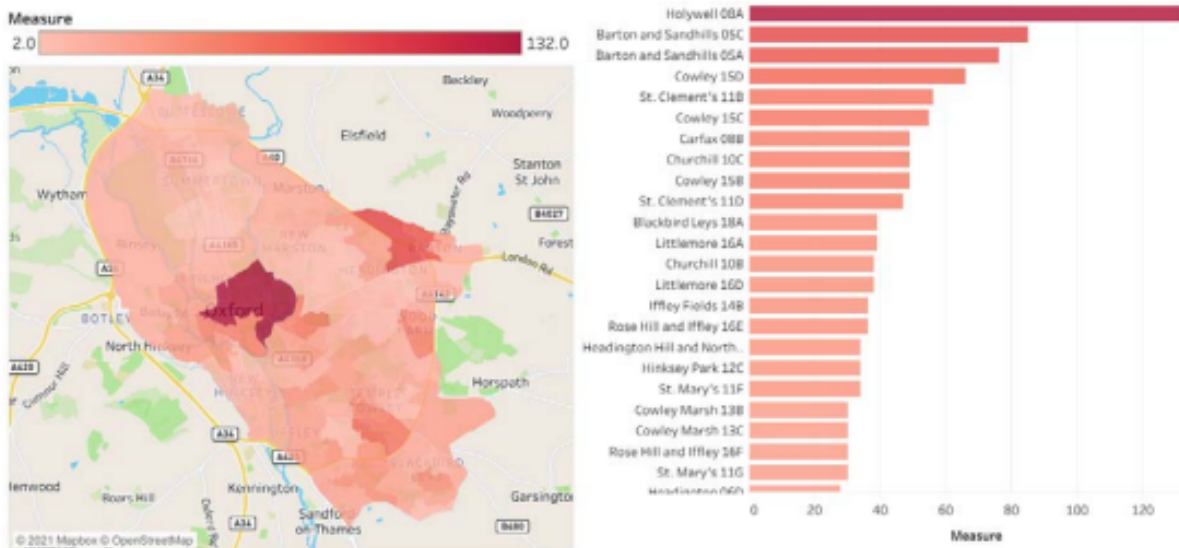
1. Police ASB incidents 2020 – LSOA level
2. Police Criminal damage crimes 2020 – LSOA level
3. Police Public Order crimes 2020 – LSOA level
4. Police Violent crime and sexual offences 2020 – LSOA level
5. Seasonal trends of top-4 LSOAs
6. CCTV incidents
7. Police data analysis methodology
8. Temporal analysis
9. Seasonal analysis
10. Geographic distribution: all NTE occurrences
11. Geographical distribution: serious violence occurrences
12. Public Health data – alcohol related admissions and mortality rates

Glossary

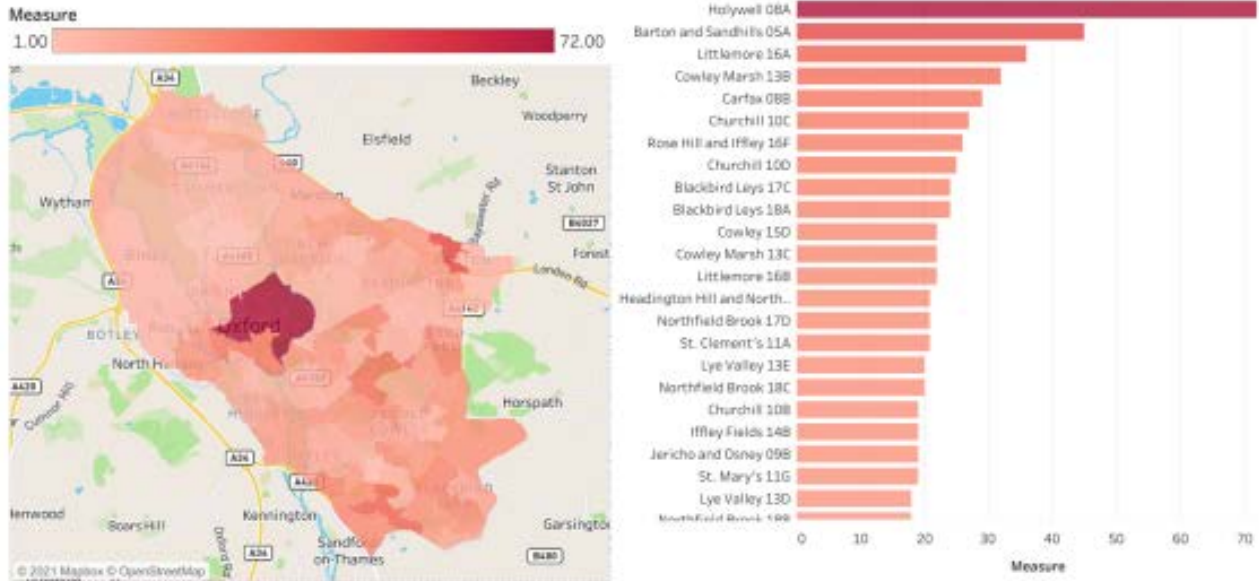
LSOA – Lower Super Output Area

ASB – Anti-social Behaviour

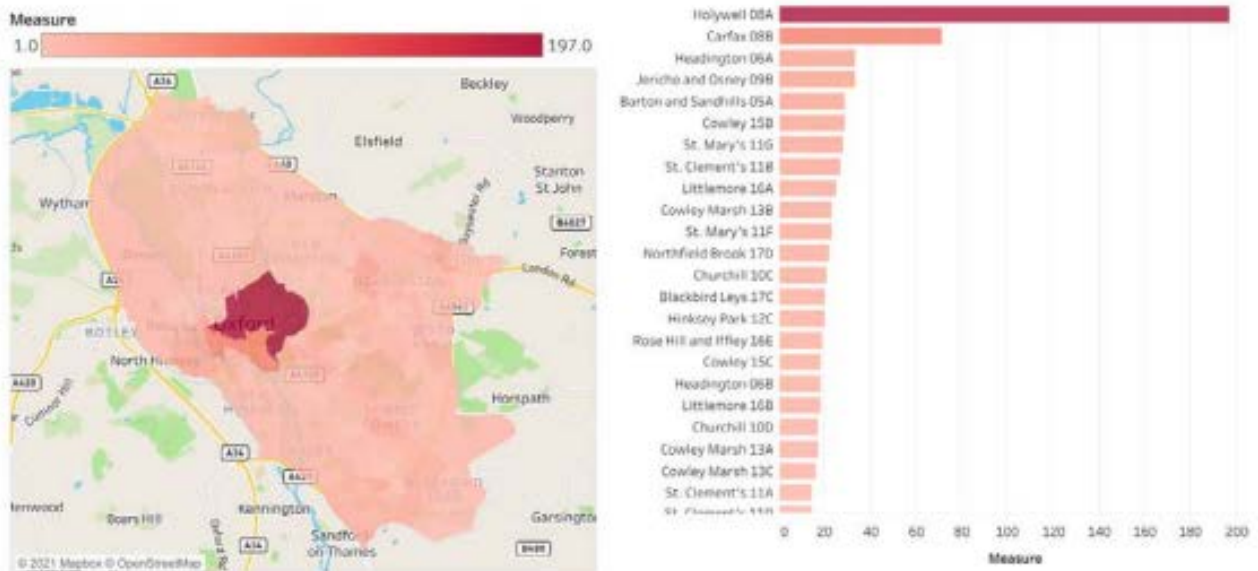
1. Police ASB incidents 2020 – LSOA level



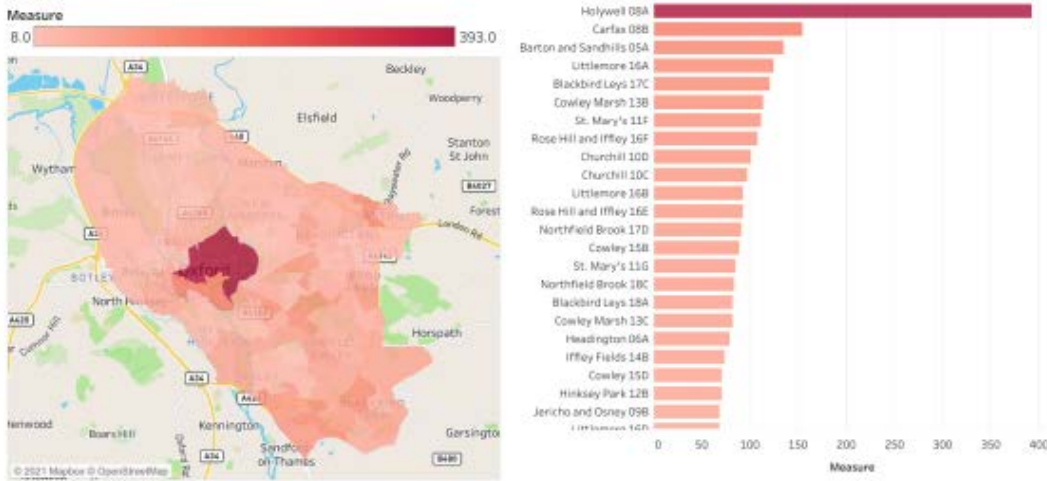
2. Police criminal damage and arson crimes 2020 – LSOA level



3. Police Public Order crimes 2020 – LSOA level



4. Police Violent crime and sexual offences 2020 – LSOA level



5. Police crime trend data – top 4 LSOAs

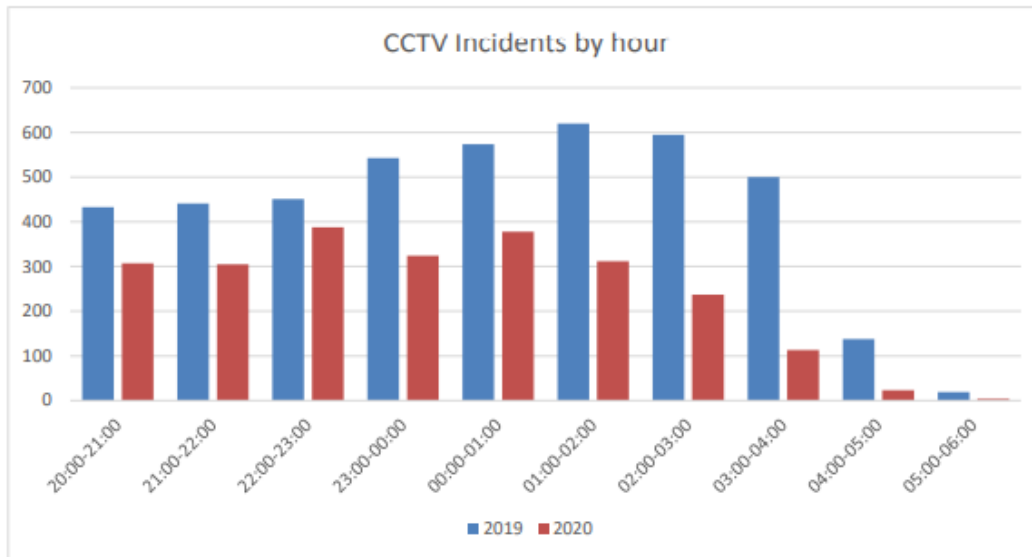
ASB incidents	2018		2019		2020				2021		Total		
	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec		Jan - Mar	Apr - Jun
Holywell 08A	73	83	66	72	48	52	38	21	30	43	22	43	591
Barton and Sandhills 05A	18	14	13	24	28	18	8	25	20	23	16	13	220
St. Clement's 11D	36	44	18	12	26	7	10	8	14	15	6	11	207
Carfax 08B	31	20	27	22	19	9	16	9	11	13	4	10	191

Criminal damage & arson	2018		2019		2020				2021		Total		
	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec		Jan - Mar	Apr - Jun
Holywell 08A	32	43	23	36	26	16	23	11	14	24	11	17	276
Barton and Sandhills 05A	9	5	6	12	12	4	13	12	13	7	9	11	113
Littlemore 16A	14	7	9	6	14	4	6	13	5	12	5	6	101
Carfax 08B	17	10	9	9	5	7	3	7	10	9	8	4	98

Public order	2018		2019		2020				2021		Total		
	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec		Jan - Mar	Apr - Jun
Holywell 08A	56	48	49	57	37	55	54	24	59	60	61	97	657
Carfax 08B	14	18	13	17	20	15	24	8	13	26	15	18	201
Jericho and Osney 09B	2	2	1	4	3	2		9	11	13	24	22	93
St. Mary's 11G	6	2	2	9	8	6	9	4	9	6	9	15	85

Violence & sexual	2018		2019		2020				2021		Total		
	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec	Jan - Mar	Apr - Jun	Jul - Sept	Oct - Dec		Jan - Mar	Apr - Jun
Holywell 08A	176	187	175	136	171	183	161	56	94	82	56	130	1607
Carfax 08B	29	36	35	30	38	39	39	24	44	48	31	67	460
Barton and Sandhills 05A	32	22	23	22	36	26	29	35	39	32	27	49	372
Littlemore 16A	24	35	34	27	39	17	35	34	26	30	27	31	359

6. CCTV incidents



The graph illustrates the peak hours of incidents monitored by public space CCTV cameras in the city. It is not possible to disaggregate the small number of cameras in neighbourhood areas from the cameras in the city centre.

This hourly breakdown is clearly linked to public space incidents during the night-time economy period.

7. Police Analysis of Violent Crime in the NTE: Methodology

Data from the police occurrence record keeping system for occurrences taking place within the Oxford Local Police Area with a reported date between 01/01/2017 and 26/04/2021 and with the Home Office Statistics Code 1 representing Violence Against the Person or Disorder.

Cancelled, historic or occurrences where the date was unknown were removed from the data set.

VAP and Disorder are very broad categories and include many occurrences unrelated to the NTE, attempts were made to refine the focus of the data by removing occurrences where the Location was recorded as a Dwelling or using the following criteria:

The data set resulting from the described initial search and filtering criteria comprised 4,523 occurrences which were considered to be related to Oxford's Night Time Economy. This data set was then analysed using Microsoft Excel and Esri ArcMap.

8. Police Analysis of Violent Crime in the NTE: Temporal Distribution

The temporal distribution of the 4,514 occurrences for which a time could be determined is shown below. It should be noted that 314 of these had an Event Start Time recorded as 00:00 – upon further investigation 305 of these were changed to a more accurate time based on Recorded Time, Event End Time and times noted in the summary report.

Fig. 1	00:00 - 01:00	01:00 - 02:00	02:00 - 03:00	03:00 - 04:00	04:00 - 05:00	05:00 - 06:00	..	21:00 - 22:00	22:00 - 23:00	23:00 - 00:00	Grand Total
Monday	44	43	38	40	21	3		71	86	62	408
Tuesday	39	33	50	69	21	3		102	77	85	479
Wednesday	45	42	30	41	24			102	94	72	450
Thursday	60	44	61	42	18	4		99	61	68	457
Friday	52	47	64	56	29	3		94	114	122	581
Saturday	115	131	143	165	78	6		113	125	141	1017
Sunday	147	216	202	210	98	5		88	80	76	1122
	502	556	588	623	289	24		669	637	626	4514

Figure 1: Distribution of occurrences by time and day of week

Shows what we might expect intuitively: almost half (47%) of occurrences linked to Oxford’s NTE occur on either a Saturday or a Sunday. The busiest period is between 01:00 and 04:00 on a Sunday morning, with those 3 hours alone accounting for 14% of occurrences analysed.

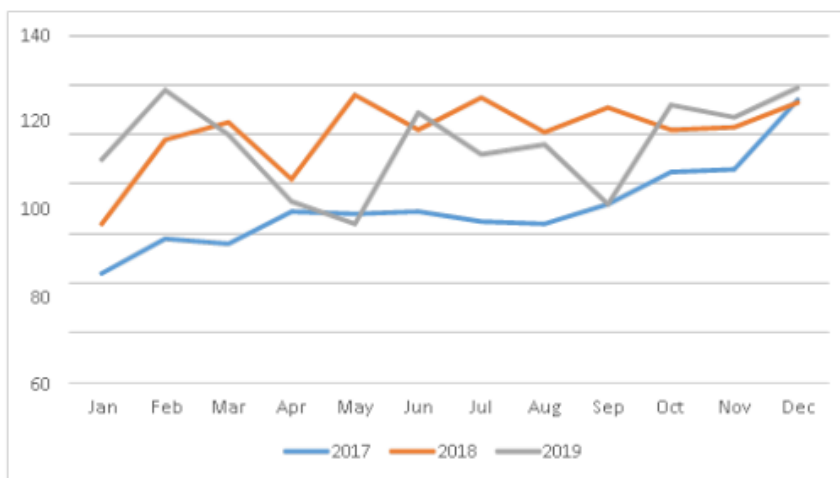
Fig. 2	00:00 - 01:00	01:00 - 02:00	02:00 - 03:00	03:00 - 04:00	04:00 - 05:00	05:00 - 06:00	..	21:00 - 22:00	22:00 - 23:00	23:00 - 00:00	Grand Total
Monday	12	9	7	5	5	1		3	4	3	49
Tuesday	11	6	12	18	16	8		2	5	7	85
Wednesday	7	8	5	5	3	3		2	2	7	42
Thursday	13	10	13	9	15	3		6	2	5	76
Friday	6	12	7	8	10	2		11	7	5	68
Saturday	15	27	32	28	40	16		10	5	14	187
Sunday	18	59	52	41	59	22		6	3	7	267
	82	131	128	114	148	55		40	28	48	774

Figure 2: Distribution of NTE-related hospitalisations to John Radcliffe AandE by time and day of week

Shows the distribution of admissions to the Accident and Emergency department of the John Radcliffe hospital between August 2017 and August 2020 which were classified as Apparent Assaults in which alcohol was believed to be a factor. The distribution largely mirrors the conclusion drawn from analysis of the temporal distribution of NTE-linked occurrences in Oxford, with an even greater focus on the early hours of Sunday morning (and to a lesser extent of Saturday morning).

9. Police Analysis of Violent Crime in the NTE: Seasonality

The count of NTE-linked occurrences taking place in each month of 2017, 2018, and 2019 is illustrated below. The chart does not suggest any great degree of predictable seasonality, although it appears that occurrence counts in November and December may be particularly high. These monthly counts were then compared to the expected level (based on the 12 month centred moving average) to determine whether any months appeared to have occurrence counts consistently above the expected count.



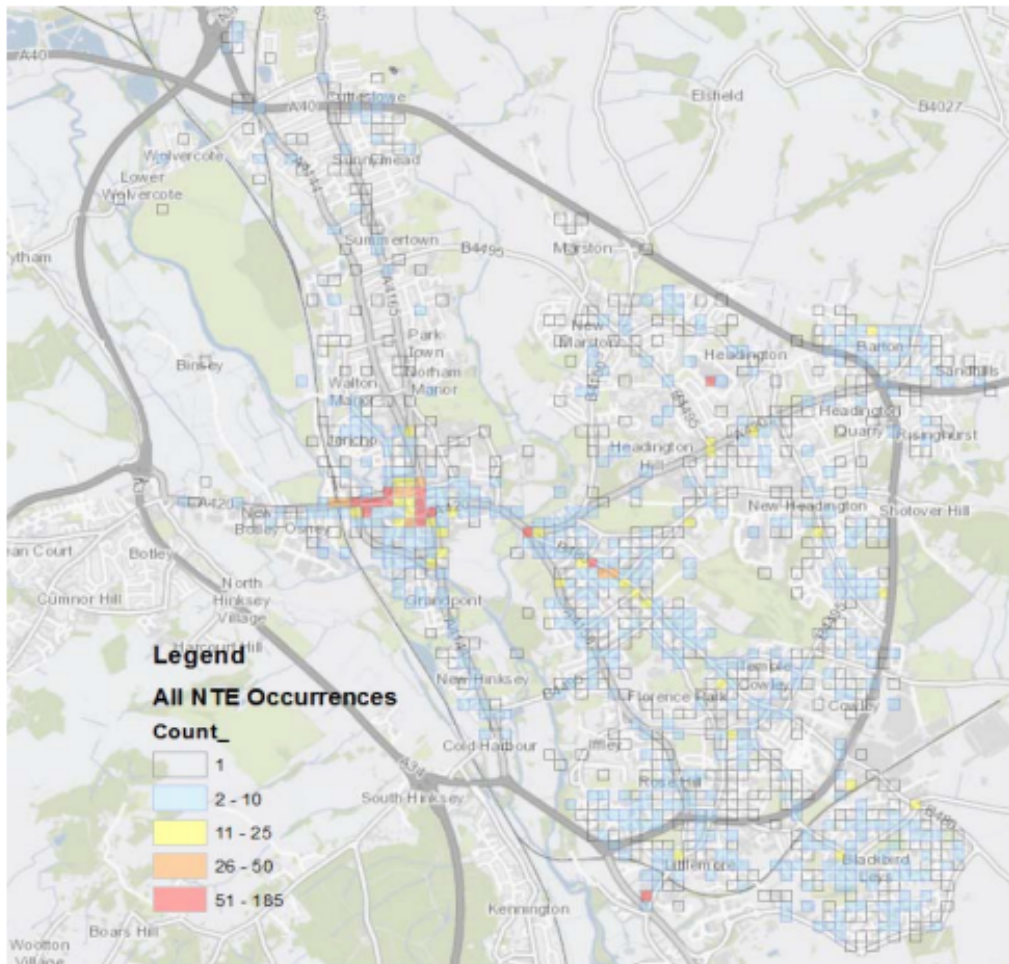
Month	2017	2018	2019
Jan	-27	-28	-8
Feb	-13	3	20
Mar	-15	7	6
Apr	-2	-18	-22
May	-3	15	-32
Jun	-2	1	13
Jul	-8	12	-6
Aug	-12	-4	-2
Sep	-8	7	-25
Oct	4	-2	18
Nov	1	4	13
Dec	26	13	28

This analysis accounts for changing trends (2017 saw a steadily rising number of monthly occurrence counts, leading to consistently higher levels in 2018). It clearly shows that December NTE-linked occurrence counts were higher than expected in every year from 2017 to 2019, and that January occurrence counts were lower than expected in every year. April and August were also consistently lower than expected, albeit to a lesser extent than January, and November was also associated with marginally higher than expected NTE occurrence counts.

10. Police Analysis of Violent Crime in the NTE: Geographic distribution

The following heat maps show locations of NTE occurrences in Oxford, using a 100m x 100m grid overlaid on a map of the police area with the count of occurrences recorded as taking place within each grid square being indicated by the colour of the square.

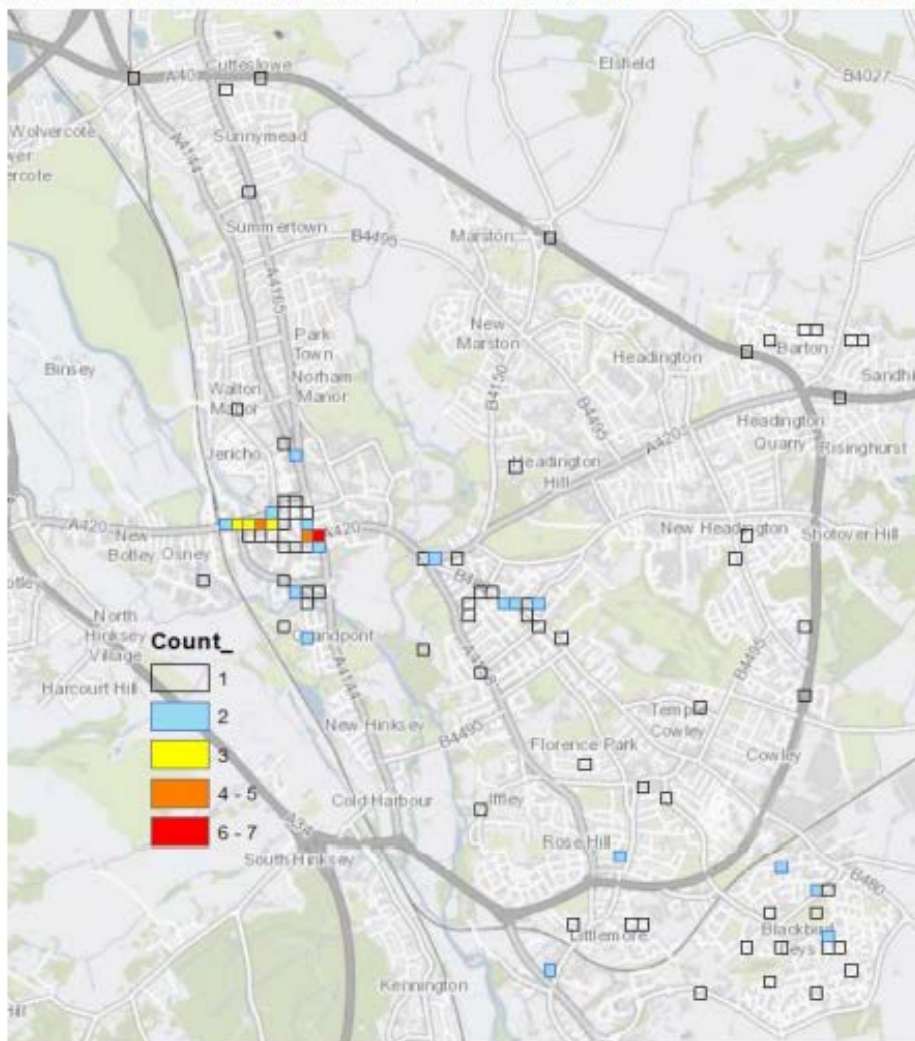
The map clearly indicates that the most notable areas in which NTE occurrences have taken place are: the city centre area focused on Park End Street, Hythe Bridge Street and Cornmarket; Magdalen roundabout, the Cowley Road between Union Street and East Avenue (O2 Academy and Cowley Retreat area); the A and E department of the John Radcliffe Hospital; and the Littlemore Mental Health Centre. It is possible (although not confirmed) that the hospital events may include occurrences that took place elsewhere and were reported from the hospital location.



11. Police Analysis of Violent Crime in the NTE: Geographic distribution

Serious violence offences.

Serious violence in Oxford's NTE appears to be highly focused in city centre areas, in particular: Queen Street / Cornmarket Street and Park End Street / Hythe Bridge Street.



12. Public Health Data

The table below shows the alcohol related hospital admissions and mortality rates for Oxford.

Compared to England: ■ better ■ similar ■ worse

Indicator	Period	England	Oxfordshire	Oxford
Alcohol related mortality	2018	46.5	41.1	48.6 ■
Admission episodes for alcohol related conditions	2018-19	664	526	640 ■
Admission episodes for alcohol specific conditions	2018-9	626	522	741 ■
Admission episodes for alcohol specific conditions -Under 18s	2016/17-18/19	31.6	31.7	50.0 ■
Hospital admissions of alcohol related cardiovascular disease (female)	2018/19	776	613	791 ■
Hospital admissions for mental and behavioural disorders due to alcohol	2018/19	75.6	52.2	97.9 ■
Hospital admissions for alcoholic liver disease	2018/19	131.2	96.0	138.4 ■

Source: PHE: Population Health Analysis (PHA) team using data from NHS Digital and ONS

The trend for hospital admissions for alcohol related conditions is increasing. There is also an increase in the trend for hospital admissions for alcohol related cardiovascular diseases.

Busaba
27 - 29 George Street
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OX1 2AY

